

## WHORLTON PARISH COUNCIL

### DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD AT SWAINBY VILLAGE HALL, SWAINBY AT 7.30PM ON WEDNESDAY 20<sup>th</sup> FEBRUARY 2019

PRESENT: Dolly Hannon, Alistair Wright, Howard Tribick and Rob Lemmon

ALSO PRESENT: Cllr Griffiths, Cllr Hugill (part time), Clerk: Angela Livingstone

18/113 APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

Apologies for absence had been received from Steve Brisley. There were no declarations of interest.

18/114 TO AGREE THE MINUTES OF THE MEETING HELD ON 21<sup>ST</sup> NOVEMBER 2018

Minutes were agreed and duly signed by the Chair.

18/115 PUBLIC FORUM – No members of public attended the meeting.

18/116 MATTERS ARISING FROM THE MINUTES The following matters were discussed arising from the previous minutes on 21<sup>st</sup> November 2018.

18/116/1 Parking issues – arising from item 18/99/3 Cllr Tribick stated concerns for ongoing parking issues, he tabled photographs of hazardous parking in the village. Cllr Griffiths suggested that the police be contacted on 101 and asked to attend if there was a blocked pavement. The Chair updated that the highways department had been contacted by Cllr Griffiths and options discussed for additional parking at The Rusty Bike, they had advised the need to correctly mark parking spaces in the existing car park to allow for additional spaces. National Parks had advised that they would not make any objection if the County Council allowed additional parking. The Chair agreed to email Cllr Griffiths to pursue this further and find who the land owner was before The Rusty Bike was approached. The Chair informed that questions had been asked regarding additional parking using land on Blackhorse Lane, this would require a pavement installing and the Woodland area was rejected also due to costs. Councillors discussed if any other land could be used and the need to show residents that the issue was understood and being progressed. It was agreed that the parking at the school site would be progressed further at the moment. Cllr Lemmon suggested that double yellow lines should be introduced. The Chair was reluctant and Cllr Griffiths stated the need to collect evidence and make a case for lines if these were wanted.

18/117 PLANNING APPLICATIONS - Councillors discussed applications received for West Lees farm, Park House and 70 High Street and agreed that no comments were required.

18/118 CLERKS AND CORRESPONDENCE REPORT - The Clerk had forwarded correspondence received:

30.11.18 email from Cllr Griffiths, copy of query re parking at The Rusty Bike and reply

6.12.18 Draft Neighbourhood Plan - Parish of Ingleby Arncliffe – Cllr Griffiths informed of consultation on changing the boundary to include Ingleby Arncliffe and Ingleby Cross. Councillors agreed this would be supported. The Chair stated support for any cycleway and footpath. Clerk to forward response.

**ACTION: Clerk**

6.12.18 Emails regarding the non-receipt of toilet grant. Monies had been paid into the Swainby PFA account, this was being transferred across to the correct account.

7.12.18 YLCC information on salary scale increase from April 2019, The Clerk advised on the increase.

12.12.18 Email request of precept to Hambleton council

18.12.18 NY police and fire precept consultation

29.12.18 Making a difference application, copy from Chair

3.1.19 Email from Vision ICT re Operation London Bridge, Councillors agreed that this was not required.

7.1.19 YLCA training course on play equipment, Chair had forwarded this to Swainby PFA.

19.1.19 Email re replacement defibrillator pads, The Clerk informed that she had obtained an invoice in case this was required and added to the financial statement. Cllrs agreed that this purchase be made.

6.2.19 training programme from YLCC

6.2.19 Email from Hambleton DC re fallen tree, details of land owner advised to council.

10.2.19 email from resident regarding sign erected 33 Church Lane

14.2.19 NYCC notification of roadworks

20.2.19 The Clerk tabled nomination forms from Hambleton council. The Chair stated that forms required returning by 3<sup>rd</sup> April and she would take any with hers if Councillors inform her.

The Chair informed of an email enquiring if the Parish Council wished to nominate anyone for the Standards Panel. Cllr Tribick had suggested an interest in this by email, but advised he would be unable to commit to this at present. The Chair commented that more experience would be required for this post. The Chair handed the Clerk a letter from NYMNP A regarding appointments in May.

18/119 PLAYING FIELDS – There had been no report received. The Parish Council needed to pay back VAT payments received on behalf of Swainby PFA, a cheque would be signed this evening.

18/120 POLICE REPORT – last report received 19<sup>th</sup> November. The Clerk informed that she had been asked for the dates of the upcoming meetings and had reminded of the need for a report when she advised of meeting dates.

#### 18/121 FINANCIAL MATTERS

18/121/1The Clerk presented the financial report, which was approved by all members.

<b>Monies paid</b>		<b>Amount</b>	<b>cheque no.</b>
21.11.18	Kompan Play equipment	322.68	000822
30.11.18	A Livingstone – Clerk salary November	265.95	direct
14.12.18	Anglian water	22.77	direct
30.12.18	A Livingstone – Clerk salary December	265.95	direct
30.1.19	A Livingstone – Clerk salary January	265.95	direct
20.2.19	North Yorkshire CC grit bin	90.00	000823
20.2.19	A C Hannon – toilet rolls	20.12	000824
20.2.19	J Beadle grass cutting consumables	14.62	000825
20.2.19	A Livingstone – stamps	15.00	000826
20.2.19	Restarting Hearts in Northallerton	40.00	000827
20.2.19	Swainby PFA outstanding VAT repayment	1526.19	000828

#### **Payments received**

21.11.18	HMRC VAT payment	2817.17
30.11.18	Toilet donations	17.63
13.12.18	Hydro Electric	42.23
14.12.18	Swainby PFA (Kompan)	322.68
July-Jan	interest in reserve account	4.55

18/121/2Cllr Tribick informed that from the training he attended he had some questions regarding the funds in the reserve account. He felt there was the need for a policy to justify monies being there. The Chair agreed that the funds in the reserve account were at a higher figure than in previous years. Councillors agreed that it was prudent to have 50% of the precept in case of contingencies and that the justifications could be shown. Information from a number of years before showed that the council had a policy of having £2,000 at end of year. All agreed the need to have a statement showing what the Parish Council were holding moneys for. The Chair reminded that funds were needed for the toilet project, some monies may be provided through the grant submitted.

Cllr Hugill came into the meeting.

18/121/3Cllr Wright stated the need to maintain an emergency and contingency buffer with the need to maintain trees, toilets etc. he agreed the need to reduce the buffer and aim to keep above £2,000 in the reserve account. All agreed there were generally new projects coming up which needed paying towards. The Clerk was asked to add a statement on the financial statement. **ACTION: Clerk**

#### 18/122 PRIMARY SCHOOL SITE –

18/122/1The Chair stated that an update had been added to the parish newsletter. She informed that the National Park was reluctant to consider private housing and stated the need for affordable housing. Broadacres were looking for a site last year for 12 homes and the school site was a preferred site as it was a brownfield site

mid village not a green space. The Parish Council had sent details stating the need for the village for parking and requesting that part of the land be made available for this. Landowners and the planning authority were aware of the request. Cllr Hugill informed that he was in contact with Amanda Madden the Rural Housing Enabler for any updates.

18/122/2 Councillors discussed the willow tree which the council had been contacted regarding the need for a Tree Preservation order. The Chair stated that this should now be in place. Officers had been seen photographing the tree and had stated that it was a specimen that would be protected.

18/123 PARISH PLAN – Cllr Tribick had forwarded the minutes from the recent public meeting. He informed that flyers and other media items were being prepared and groups contacted with information. This was on schedule for completion by September 2019, a questionnaire would be sent to residents by that point. The Chair commented that she felt there was a limited spread of attendees and cautioned on the need for a cross section of residents. Cllr Tribick asked if an additional noticeboard could be used outside of the Village Hall. The Chair informed that he would need to discuss this with the Village Hall committee; she stated that three boards were already in use.

18/124 TOILET BLOCK – The Chair updated that a grant application had been submitted to Hambleton Council. The final cost had been around £5,500 to replace the facilities inside. The grant could be up to 75%, the cost to the Parish Council, if the full grant was received, would be £250 plus the labour. Some modifications to the works could be made if the full amount was not granted. A response was anticipated by the end of March. Members present commented on the number of comments received on the questionnaire in the toilets. The Chair informed that over £70 had been collected in donations since November. Grant recipients were required to demonstrate how the difference is measured; the Chair had suggested a further questionnaire or looking into establishing a business forum, with an idea of meeting once a year or six monthly. Cllr Hugill informed that Francis Bainbridge the Community officer in Hambleton Council would be able to help with organising this if the grant was received.

#### 18/125 ONGOING PROJECTS

18/125/1 Unclassified Highway – Cllr Wright informed that works were ongoing by National Parks over the last 4-5 weeks. He had spoken with James Marshall who informed that stones would be delivered for the boggy area after all of the hedges were cut back. He informed of taking a volunteer team, and that they had obtained approval from the landowner. When stones were in place he would ensure that the need for this road to be reinstated was addressed. **ACTION: Cllr Wright**

#### 18/126 COUNTY COUNCILLOR, DISTRICT COUNCILLOR AND PARISH COUNCILLOR REPORTS

18/126/1 Cllr Griffiths informed of a full County Council meeting earlier in the day, a council tax rise of 4.99%, this included an increase in general council tax next year of 2.99% along with a 2% social care precept. Then followed by an increase in general council tax alone of 1.99% for each year thereafter up to 2021-22. The overall 4.99% increase was equivalent to just over £5 a month for an average household. Savings in high needs were accepted. There was an equivalent of 40% reduction in council spending in the period. He informed of significant changes in pupil referral services in Northallerton.

18/126/2 Cllr Hugill informed of meetings with RAF Flyingdales to push the need to work with children needing guidance. They were currently working with local schools doing STEM work.

18/127 MATTERS FOR REPORTING OR INCLUSION ON NEXT AGENDA – nothing added.

18/128 DATE AND TIME OF NEXT MEETING The date of the next meeting was 20<sup>th</sup> March 2019 at 7.30pm

Adopted: \_\_\_\_\_ Date: \_\_\_\_\_

Chair of Whorlton Parish Council